Appendix 2:

FVA Costs Agreement Form

This form must be completed and submitted alongside any Financial Viability Assessment (FVA) submitted as part of a planning application. The applicant agrees to cover all costs incurred by the Local Planning Authority (LPA) in reviewing the FVA, including any additional costs for independent expert review if required.

#  Applicant Details

|  |  |
| --- | --- |
| **Name of Applicant / Company** |  |
| **Address** |  |
| **Contact Name**  |  |
| **Email**  |  |
| **Phone Number** |  |

# Planning Application Details

|  |  |
| --- | --- |
| **Planning Application Reference Number (If available)** |  |
| **Site address** |  |
| **Description of Development** |  |

Financial Viability Assessment Review Costs **The applicant acknowledges and agrees that**

* + The Local Planning Authority (LPA) will recover all reasonable costs associated with reviewing the Financial Viability Assessment (FVA), including officer time and any necessary external independent review
	+ If the LPA determines that an external viability consultant is required to assess the submitted FVA, the applicant will be responsible for the cost of this independent review, which will be arranged by the LPA.
	+ The LPA will provide a cost estimate for the independent review before commissioning the work, and the applicant must confirm agreement to proceed in writing.

Payment must be made in full before the independent assessment is commissioned.

The applicant will also cover any additional costs incurred if further information or revisions are required as part of the review process.

**The applicant agrees to pay all required fees following receipt of an invoice from the LPA in accordance with the time limit set out on the invoice.**

Declaration.I confirm that I have read and understood the terms outlined in this agreement. I agree to pay all costs associated with the review of the submitted Financial Viability Assessment, including any additional costs for independent review if required.

|  |  |
| --- | --- |
| **Signed:** |  |
| **Print Name:** |  |
| **Date:** |  |