

WYRE FOREST DISTRICT COUNCIL

Travelling and Subsistence Claim month Ending: 31.10.12

Department: CARR

CC Rating: 1

Name: IAN HADFIELD

Job Title: CABINET MEMBER

Reg No.:

Make & Model for Car:

If car changed since previous claim state date:

Date	Description		Mileometer		Miles	Purpose and Passengers Carried	Additional People Carried		Time Absent		Subsistence and other expenses		Amount
	From	To	From	To			Qty	Miles	From	To	Stat Rail fare, Parking Fee, Breakfast, Lunch etc.		
2.10.12	W.F. House	H.R.			0	MEETINGS & COMMS. Public Meetings							
4.10.12	W.F. House	H.R.			0	DEPARTING MEETING							
8.10.					0	CMT / CABINET							
9.10.					0	BOARD MEMBERS MEETING							
9.10.					0	BOARDING COMM.							
10.10	RODDING KENNEDY ROAD				0	LANCH EVENT							
11.10	W.F. House	H.R.			0	MEETINGS & COMMS. LEARNING							
12.10	Denby	WASTON			0	PUBLIC REL PROJECT							
12.10	KIDDERLEIGH	WASTON			0	MEET MASHIN MADE PARTNERSHIP							
13.10	W.F. House	H.R.			0	AGE WK. OPEN DAY							
15.10	W.F. House	H.R.			0	MEET I COMPANY REP. LIBRARY							
17.10	KIDDERLEIGH	WASTON			0	KIDDERLEIGH YOUTH CENTRE							
17.10	BURNINGHAM	WASTON			0	SEMINAR. BARBARA & SPICER							
18.10	W.F. House	H.R.			0	FRANISH BARBER							
22.10					0	CMT / CABINET V PAULY CHAIRS							
23.10					0	CULTURE VISIT OF GORGONIA (STRADE)							
24.10	W.F. House	H.R.			0	TRAIN TOUR. CABINET							
29.10	W.F. House	H.R.			0	SPORTS METHODS. M.C.							
30.10					0	ADORN. IN MEET. R. DAVIS - KIDDERLEIGH							
31.10					0	EMERGENCY PLAN. R. DAVIS - KIDDERLEIGH							
31.10					0	MEET & COMMS. PARKS/LEISURE							
31.10	COUNTRY HALL WORKS.				34	TOTAL with additional Passengers KIDDERLEIGH SEMINAR							
Please do not add lines use a separate sheet if necessary					118	TOTAL							

Office Only - Totals for each Expenditure Code

Item	Code	£ p
Mileage	37010	47.20
Train/Bus/Taxi	35010	9.00
Subsistence	47010	0.00
Total		56.20

47.20

9.00

12.00

59.20

56.20

TOTAL: £ 56.20

PAID

56.20

1) See the notes on the reverse of this claim for details of the vehicles used and the certificates of insurance and that I hold a current driving licence. I have neither done nor omitted to do anything to reduce or invalidate the said insurance.

2) During the period of this claim the vehicle was insured that it was specified on the certificate of insurance and that I hold a current driving licence. I have neither done nor omitted to do anything to reduce or invalidate the said insurance.

3) The above details are a correct record of official purposes and that Expenditure has actually been incurred on subsistence claimed and has not been previously reimbursed.

Signed (officer):

Approved (Head of department):

WYRE FOREST DISTRICT COUNCIL

Name: IAN HARDMAN Department: CARR. CC Rating: 1

Travelling and Subsistence Claim month Ending: 30.9.2012 Reg No. 2010

2 CABINET MEMBER

Mile & Model for Car: _____

If car changed since previous claim state date: _____

Date	Description		Mileometer		Miles	Purpose and Passengers Carried	Additional People Carried		Time Absent		Subsistence and other expenses Start Rail fare, Parking Fee, Breakfast, Lunch etc.	Amount
	From	To	From	To			Car	Miles	From	To		
4-9-12	BAKEDOWN				10.0	SITE VISIT - PLANNING COM						
4-9	DUKE HOUSE				4.0	GROUP LEADERS MEETING						
4-9	DUKE HOUSE				4.0	CMT/CABINET MEETING						
5-9	GREEN STREET				4.0	MEET. ANDY GOWEN & M. HART						
5-9	CIVIC CENTRE				10.0	MEET. LEADER TOMMYRON - REBELTIS						
6-9	STATIONPORT SPERRS CAR				6.0	CONTRIBUTORS ANDY DAVE JENNINGS						
6-9	DUKE HOUSE				4.0	OT. SEATING MEETING						
10-9	GREEN STREET				4.0	MEET. A. GOWEN / R. HIGGINS						
11-9	DUKE HOUSE				4.0	PLANNING COMMITTEE						
13-9	DUKE HOUSE				4.0	MEMBERS FORUM						
17-9	FOREN GROVE				4.0	MEETING W.F. MATTERS - CHURCH						
17-9	GREEN STREET				4.0	MEET. KRY HIGMAN - LEADERS						
18-9	DUKE HOUSE				4.0	CPB UNIT						
19-9	BAKEDOWN CHURCH				4.0	CELEBRATION - FOODS/DRINK						
20-9	FOREN GROVE				4.0	COMMUNITY LIBERTY GROUP						
20-9	DUKE HOUSE				4.0	ETHICS (L. STANBROOKS) COM						
24-9	GREEN STREET				4.0	LINDA GOWEN - LEADERS						
25-9	BENEDICTA WICKHAM				4.0	MURRAY MAN - COMUNITER						
25-9	CIVIC CENTRE				10.0	C. NEWMAN'S - COMUNITER						
26-9	CIVIC CENTRE				10.0	CPB UNIT						
28-9	BAKEDOWN CHURCH				4.0	TOTAL with additional Passengers						
TOTAL					110							

1) Clearly state:
 a) The above details are a correct record of official journeys and that Expenditure has actually been incurred on subsistence claimed and has not been previously reimbursed.
 b) During the period of the claim the vehicle was arranged, that official use was specified on the certificate of insurance and that I hold a current driving license. I have neither done nor omitted to do anything to reduce or invalidate the said insur

Signed (Officer) _____ Approved (Head of department) _____

Office Only - Totals for each Expenditure Code		
Item	Code	£ p
Mileage	37010	0.00
Train/Bus/Taxi	35010	0.00
Subsistence	47010	0.00
Total		0.00

PAID

NOV 12

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