

Name		WYRE FOREST DISTRICT COUNCIL		Reg No.	
Travelling and Substantance Claim month Ending		30.11.12		2010	
Department		CAR.		Make & Model for Car	
IC.C. Rating		1800		If car changed since previous claim state date	
Name: IAN HARDMAN					
Department: CAR.					
IC.C. Rating: 1800					
WYRE FOREST DISTRICT COUNCIL					
30.11.12					
2010					
Make & Model for Car					
If car changed since previous claim state date					

Date	Description		Mileometer		Miles	Purpose and Passengers Carried	Additional People Carried	Substantance and other expenses	
	From	To	From	To				Time Absent	Amount
1.11.12	W.F. HOUSE (H.R.)				4	0			
5.11.	BENEDLEY GUILDHALL				4	0			
6.11.	W.F. H.R.				4	0			
7.11	W.F. H.R.				4	0			
7.11	BENEDLEY - BLAUNTON				4	0			
8.11	W.F. H.R.				4	0			
12.11	W.F. H.R.				4	0			
13.11	W.F. H.R.				4	0			
13.11.	W.F. H.R.				4	0			
14.11	W.F. H.R.				4	0			
14.11	WORCESTER				28	0			
15.11	W.F. H.R.				4	0			
19.11	W.F. H.R.				4	0			
20.11	W.F. H.R.				4	0			
21.11	W.F. H.R.				4	0			
21.11	W.F. H.R.				4	0			
22.11	W.F. H.R.				4	0			
26.11.	GRADES				10	0			
26.11.	ROCK PARISH				4	0			
27.11	BENEDLEY MUSEUM				4	0			
27.11	W.F. H.R.				4	0			
29.11	W.F. H.R.				4	0			
TOTAL					118	0			

Please do not add lines use a separate sheet if necessary

TOTAL		118	0						
TOTAL with additional Passengers Intervention Meeting									
TOTAL		118	0						

Office Only - Totals for each Expenditure Code		Code	£ p
Mileage	47.20	37010	47.20
Train/Bus/Taxi		35010	
Subsistence		47010	
Total	47.20		47.20

I certify that:

a) the above details are a correct record of official journeys and that Expenditure has actually been incurred on subsistence claimed and has not been previously reimbursed.

b) During the period of this claim the vehicle was insured, that official use was specified on the certificate of insurance and that I held a current driving license. I have neither done nor omitted to do anything to reduce or invalidate the said insure

Signed (officer)

Approved (Head of department)

WYRE FOREST DISTRICT COUNCIL  
- 8 JAN 2013