

Payroll Number:
 Name: **COUNCILLOR GUY REEBE** Department: **MEMBER** **WYRE FOREST DISTRICT COUNCIL** **2012**
 Travelling and Substantance Claim month Ending: **November 30th**
 Reg No.
 Make & Model for Car
 If car changed since previous claim state date

Date	Description		Mileometer		Miles	Purpose and Passengers Carried	Additional People Carried		Time Absent From To	Substantance and other expenses	
	From	To	From	To			Qty	Miles		Stat: Rail fare, Parking Fee, Breakfast, Lunch etc.	Amount
1/11/2012	Stourton to Horsted	25,102	25,138	36.0	C.I.L REPRESENTATION AT CARRY HAY						
14/11/2012	Worcester to Stourton	25,350	25,362	12.0	Worcester Station 5.30						
14/11/2012	Stourton to Kidderminster	25,362	25,362	0.0	Church Comm Fee						
14/11/2012	Kidderminster to Stourton	25,362	25,362	0.0	Worcester Station 5.30						
14/11/2012	Stourton to Kidderminster	25,362	25,362	0.0	Worcester Station 5.30						
22/11/2012	Stourton to Knowle	25,710	25,722	12.0	W.F.D. SOCIAL MEETING						
22/11/2012	Kidderminster to Stourton	25,731	25,743	12.0	OPENING OF WYRE FOREST HALL						
22/11/2012	Stourton to Kidderminster			0.0							
	Kidderminster to Stourton			0.0							
				0.0							
				0.0							
				0.0							
				0.0							
				0.0							
				0.0							
				0.0							
TOTAL					72.0	TOTAL with additional Passengers	0			TOTAL £	£0.00

WYRE FOREST DISTRICT COUNCIL
 - 8 JAN 2013

PAID

Please do not add lines use a separate sheet if necessary

I certify that:
 a) the above details are a correct record of official journeys and that Expenditure has actually been incurred on subsistence claimed and has not been previously reimbursed
 b) During the period of this claim the vehicle was insured, and on the certificate of insurance and that I held a current driving license. I have neither done nor omitted to do anything to reduce or invalidate the self return

Office Only - Totals for each Expenditure Code	Item	Code	£	p
	Mileage	37010	72.0	0.00
	Train/Bus/Taxi	35010	23.80	0.00
	Substantance	47010		
	Total		23.80	0.00
	Payable £		23.80	

Signed (officer):
 Approved (Head of department):