

Name		JP Campion		Department		Cllr		WYRE FOREST DISTRICT COUNCIL		2013		Reg No.	
Travelling and Subsistence Claim month Ending		March		C.C. Rating		1600		Make & Model for Car		If car changed since previous claim state date			

Date	Description		Mileometer		Miles	Purpose and Passengers Carried	Additional People Carried	Time Absent		Subsistence and other expenses		Amount
	From	To	From	To				From	To	Stat: Rail fare, Parking Fee, Breakfast, Lunch etc.	Amount	
19/02/2013	Kidderminster - WFH				6	Cabinet						
26/02/2013	Kidderminster - Wyre Forest Hse				6	Briefing mike parker						
27/02/2013	kidderminster - wfh				6	Council						
28/02/2013	kidderminster - wfh				6	Ian Miller						
04/03/2013	Kidderminster - Wyre Forest hse				6	Ian Miller & Boundary Commission						
05/03/2013	Kidderminster - Wyre Forest hse				6	Corp briefing						
06/03/2013	Kidderminster - WFH				6	Reputation Training						
07/03/2013	WFH - Kidderminster				3	State of the Area Debate						
11/03/2013	kidderminster - WFH				6	Briefing mike parker						
12/03/2013	Kidderminster - WFH				3	group leaders						
13/03/2013	Kidderminster - wfh				6	Special Council						
18/03/2013	WFH - Kidderminster				3	Ian Miller & Jamie Shaw						
19/03/2013	Kidderminster - WFH				6	LSP task Group & Ian Miller Briefing						
25/03/2013	Kidderminster - London				63	Airport Commission Briefing						£68.80
26/03/2013	Kidderminster - wfh				6	Cabinet						
28/03/2013	Kidderminster - WFH				6	Ian Miller briefing & Mike Parker TDM						
TOTAL					144	TOTAL with additional Passengers	0				TOTAL £	£68.80

Please do not add lines use a separate sheet if necessary

Office Only - Totals for each Expenditure Code		Code	£ p
Item			
Mileage	144 miles at 40 p	37010	57.60
Train/Bus/Taxi	0 miles at 5 p	35010	57.60
Subsistence	miles at p	47010	£68.80
Total	miles at p		
	Payable £		126.40

Signed (officer) _____ Approved (Head of department) **P H Williams**

I certify that:
a) The above details are a correct record of official journeys and that Expenditure has actually been incurred on subsistence claimed and has not been previously reimbursed.
b) During the period of this claim the vehicle was insured, that official use was specified on the certificate of insurance and that I held a current driving license. I have neither done nor omitted to do anything to reduced or invalidate the said insura