

Wyre Forest District Local Plan Pre-Submission Publication 2018

Consultation Response Form

1st November – 17th December 2018

REF OFFICE USE ONLY:

Representor number:

Representation number:

Plan reference:

Tests of soundness:

This form has two parts: **Part A** Personal Details and **Part B** Your Representation

To help present your comments in the best way for the inspector to consider them, the Planning Inspectorate has issued this standard comment form for you to complete and return. We ask that you use this form because it structures your response in the way in which the inspector will consider comments at the public examination. Using the form to submit your comments also means that you can register your interest in speaking at the examination.

Please read the guidance notes carefully before completing the form.

Please fill in a separate part B for each issue/representation you wish to make.

Any additional sheets must be clearly referenced. This form can be submitted electronically. If hand writing, please write clearly in blue or black ink.

Consultation response forms can be completed and submitted online at www.wyreforestdc.gov.uk/localplanreview

Representations must be received by 5:00pm on 17th December 2018. Representations received after this time will not be considered duly made.

Part A

(Please complete in full; in order for the Inspector to consider your representations you must provide your name and postal address).

1. Personal Details		2. Agent's Details (if applicable)
Title		
First Name		
Last Name		
Organisation (where relevant)		
Job title (where relevant)		
Address – line 1		
Address – line 2		
Address – line 3		
Address – line 4		
Address – line 5		
Postcode		
E-mail Address		
Telephone Number		

Part B - Please use a separate sheet for each representation

Your representation should cover all the information, evidence and supporting information necessary to support/justify the representation and the suggested change, as there will not normally be a subsequent opportunity to make further representations following this publication stage.

After this stage, further submission will only be at the request of the Inspector, based on the matters and issues he/she identifies for examination.

Name or Organisation

3. To which part of the Local Plan does this representation relate?

Paragraph Policy Other: e.g. Policies map, table, figure, key diagram

4. Do you consider the Local Plan is:

4.1 Legally Compliant	Yes <input type="text"/>	No <input type="text"/>
4.2 Sound	Yes <input type="text"/>	No <input type="text"/>
4.3 Complies with the Duty to co-operate	Yes <input type="text"/>	No <input type="text"/>

5. If you do not consider the Local Plan is sound, please specify on what grounds

Positively Prepared Justified Effective Consistent with National Policy

Please Tick as appropriate

**6. Please give details of why you consider the Local Plan is not legally compliant or is unsound or fails to comply with the Duty to co-operate. Please be as precise as possible.
If you wish to support the legal compliance or soundness of the Local Plan or its compliance with the Duty to co-operate, please also use this box to set out your comments.**

Expand Box / Continue on a separate sheet if necessary

7. Please set out what modification(s) you consider necessary to make the Local Plan legally compliant or sound, having regard to the Matter you have identified at 6 above where this relates to soundness. (NB Please note that any non-compliance with the Duty to co-operate is incapable of modification at examination). You will need to say why this modification will make the Local Plan legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

Expand box / continue on a separate sheet if necessary

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not normally be a subsequent opportunity to make further representations based on the original representation at publication stage. ***After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.***

8. If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination?

No I do not wish to participate at the oral examination.

Yes I would like to participate at the oral examination.

9. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

Expand box / continue on a separate sheet if necessary

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Data Protection

The information you provide on the form will be stored on a database used solely in connection with the Local Plan. Representations will be available to view on the council's website, but address, signature and contact details will not be included. However, as copies of representations must be made available for public inspection, they cannot be treated as confidential and will be available for inspection in full. Copies of all representations will also be provided to the Planning Inspectorate as part of the submission of the Wyre Forest District Local Plan. By submitting this form you are agreeing to these conditions.

Please see the Councils Data Protection and Privacy statement:

<http://www.wyreforestdc.gov.uk/the-council/data-protection-and-privacy.aspx>

If you are submitting this form electronically you will need to agree to our data protection policy. Please tick here if you agree.

Signature

Date

Please return the completed form by **no later than 5:00pm on 17 December 2018** to:

Email: LPR@wyreforestdc.gov.uk

Or post to: Planning Policy Team, Wyre Forest District Council, Wyre Forest House, Finepoint Way, Kidderminster, DY11 7WF

Consultation response forms can be completed and submitted online at: www.wyreforestdc.gov.uk/localplanreview

Wyre Forest District Council – Local Plan Pre-Submission Consultation

Guidance Note for Consultation Response Form

Where do I send my completed consultation response form?

Please return the completed consultation response form by **5pm on Monday 17th December 2018**.

Response forms may be submitted to the Council in the following ways:

Online at: www.wyreforestdc.gov.uk/localplanreview

Via email to: LPR@wyreforestdc.gov.uk

Post to: Planning Policy Team, Wyre Forest District Council, Wyre Forest House, Finepoint Way, Kidderminster, Worcestershire, DY11 7WF.

Please note that late representations cannot be accepted.

You can complete the form online or download electronic copies at:

www.wyreforestdc.gov.uk/localplanreview

What can I make comments on?

You can make representations on any part of the publication draft of the Local Plan, Policies Map or Sustainability Appraisal. Comments may also refer to the justification and evidence in the supporting technical evidence base documents. The purpose of this consultation is for you to say whether you think the plan is legally compliant and 'sound'. These terms are explained as follows:-

Legal compliance

To be legally compliant the Local Plan has to be prepared in accordance with the Duty to Co-operate and legal and procedural requirements, including the 2011 Localism Act and Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

Soundness

Soundness is explained in paragraph 35 of the National Planning Policy Framework (NPPF). The Planning Inspector conducting the Examination in Public has to be satisfied that the Local Plan is 'sound' – namely that it is:

- **Positively prepared** – providing a strategy which, as a minimum, seeks to meet the area's objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development;
- **Justified** – an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence.
- **Effective** – deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground; and

- **Consistent with national policy** – enabling the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework (NPPF).

Do I have to use the consultation response form?

Yes please. This is because further changes to the Local Plan will be a matter for a Planning Inspector to consider and providing responses in a consistent format is important. For this reason, all responses should use this consultation response form. Please be as succinct as possible and use one response form for each representation you wish to make (topic or issue you wish to comment on). You can attach additional evidence to support your case, but please ensure that it is clearly referenced. It will be a matter for the Planning Inspector to invite additional evidence of, or during the Public Examination.

Additional consultation response forms can be downloaded from the Council's website at www.wyreforestdc.gov.uk/localplanreview or use the **online consultation portal** to submit your comments. Hardcopies can also be collected from the main Council Offices and the Customer Service Centre. However you choose to respond, in order for the Planning Inspector to consider your comments you must provide your name and address with your response.

Please note that representations made at this stage in the process cannot remain anonymous, but details will only be used in relation to the Wyre Forest District Local Plan Review. Your response will be made available to view as part of the Examination process.

Due to recent changes in Data Protection Law, we will only accept responses submitted using the consultation response form.

Can I submit representations on behalf of a group or neighbourhood?

Yes, you can. Where there are groups who share a common view on how they wish to see the plan modified, it would be very helpful for that group to send a single representation that represents that view, rather than for a large number of individuals to send in separate representations that repeat the same points. In such cases the group should indicate how many people it is representing; a list of their names and addresses, and how the representation has been agreed e.g. via a parish council/action group meeting; signing a petition etc. The representation should still be submitted on the standard consultation response form with the information attached. Please indicate in Part A of this form the group you are representing.

Do I need to attend the Public Examination?

You can indicate whether at this stage you consider there is a need to present your representation as a hearing session during the Public Examination. You should note that Planning Inspectors do not give any more weight to issues presented in person than written evidence. The Planning Inspector will use his/her own discretion in regard to who participates at the Public Examination. All examination hearings will be open to the public.

Where can I view the Wyre Forest Local Plan Pre-Submission Publication Consultation documents?

You can view the Local Plan consultation documents:

- **Online** via our website: www.wyreforestdc.gov.uk/localplanreview
- Council Offices:
 - Wyre Forest House, Finepoint Way, Kidderminster, Worcestershire, DY11 7WF
 - Customer Service Centre (The Hub), Town Hall, Vicar Street, Kidderminster, DY10 1DB
- Libraries:
 - Kidderminster Library – Market Street, Kidderminster, DY10 1AB
 - Stourport Library – Civic Centre, New Street, Stourport on Severn, DY13 8UN
 - Bewdley Library – Dog Lane, Bewdley, DY12 2EF

Or by visiting any of the drop-in sessions being held during the public consultation period.

List of Drop-in Sessions:

Date	Time	Venue
Friday 16 th November 2018	3pm – 7pm	Cookley Village Hall
Saturday 17 th November 2018	10am – 2pm	Offmore Evangelical Church Hall, Kidderminster
Tuesday 20 th November 2018	5:30pm – 8pm	Heronwood Primary School, Spennells, Kidderminster
Friday 23 rd November 2018	3pm – 7pm	Areley Kings Village Hall
Saturday 24 th November 2018	10am – 2pm	Stourport Civic Hall
Tuesday 27 th November 2018	3pm – 7pm	St Georges Hall, Bewdley
Thursday 29 th November 2018	3pm – 7pm	Kidderminster Town Hall
Friday 30 th November 2018	3pm – 7pm	St Oswalds Church Centre, Broadwaters Drive, Kidderminster