

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976**PRIVATE HIRE OPERATOR LICENCE****CONDITIONS OF LICENCE**

- A The licence shall remain in force for a period of one year from the date of issue.
- B The full fee shall be paid before the issue or renewal of any Operator's Licence.
- C The licensed operator shall keep a record of every booking of a Private Hire vehicle accepted by him, and shall keep such records for not less than six months.
- D The licensed operator shall keep a record for all drivers, full or part time, employed by him and shall supply the Council with a list of such drivers within seven days of a written request from the Council.
- E The licensed operator shall keep a record of all Private Hire Vehicles licensed and operated by him, and supply the Council with a list of such vehicles within seven days of a written request from the Council.
- F The licensed operator shall inform the Council of any change of address of his Private Hire business or any change of his driver's or vehicles within fourteen days.
- G Every application for the issue or renewal of an Operator's Licence shall give
1. the name and address of the applicant
 2. the address or addresses from which he intends to carry on business and were cars are garages, if difference
 3. details of any trade or business activities carried on by him or previously carried on by him within the private Hire Trade
 4. details of any previous application made by him for an Operator's Licence
 5. details of any revocation or suspension of an Operator's Licence previously held by him
 6. details of any convictions recorded against him
- H The proprietor shall ensure that at all times the vehicles used by his Private Hire business are duly licensed in accordance with the provisions of the Act and that the drivers driving those vehicles on Private Hire business are duly licensed by the Council to drive such vehicles.
- I All vehicles used must be suitable in type and design for use as a Private Hire Vehicle as approved by the Council's Licensing Officer.

- J All fittings or signs shall be attached inside or outside the vehicle except in accordance with the Council's Condition 23 made in respect of advertising or private hire vehicles (see Condition No. 14 on Private Hire Licence conditions).
- K All vehicles (except limousines) shall be right hand drive and shall have four doors.
- L All vehicles shall be so constructed with the doors opening to allow easy access and egress and cause no inconvenience to passengers.
- M The exterior and interior of the vehicles shall be maintained in a good and clean condition at all times.
- N No vehicle shall be licensed for the first time unless it is less than 2 years old at the time of application for registration or unless it is a prestige vehicle approved by the Council in writing.
- O No vehicle over 7 years old at the time of application for re-registration shall be licensed unless it is a prestige vehicle approved by the Council.
- P The operator shall ensure that each vehicle operated by him is presented in a clean and suitable condition to enable the Council's examiner to conduct tests, to the Council's Green Street site, Kidderminster, for examination before application for re-licensing is made. Following registration the vehicle should be presented at the Green Street site for inspection on instructions from the Council at any time specified during normal working hours.
- Q A vehicle licensed as a Private Hire Vehicle shall not stand or ply for hire in any street or at any railway station or railway premises or other premises to which the public resort.
- R No proprietor or firm shall in any of its advertising or signs purport to provide a 'Hackney Carriage' or 'Taxi' service unless that proprietor or firm also operates a Hackney Carriage for which there is in force at all times a current Hackney Carriage Vehicle Licence issued by Wyre Forest District Council.
- S Private hire operators shall have a published complaints procedure that has been approved by the Council and deals with customer and employee complaints and copies made available at the operator's office for use of customers and staff, and must be used when dealing with a complaint.